

INDEX

INDEX

ABANDONED VEHICLES

- Declared nuisances, 90.01
- Definitions, 90.02
- Issuance of order to remove from public property, 90.04
- Licensed salvage or junk yards, 90.06
- Penalty, 90.99
- Presumption in reference to parked vehicle, 90.09
- Procedure for removal, 90.08
- Prohibition, 90.03
- Removal from private property, 90.05
- Towing charges of impounded vehicles, 90.10
- Unlawful to park vehicle on private property without consent of owner, 90.07

AGREEMENTS, TSO Table IV

AMERICAN RESCUE PLAN CORONAVIRUS LOCAL FISCAL RECOVERY FUND, 33.50

AMERICAN WITH DISABILITIES TRANSITION PLAN AND TITLE VI IMPLEMENTATION PLAN, 35.36

ANIMALS

- Animal waste, 91.04
- Animals running at large generally, 91.03
- Definitions, 91.01
- Dogs
 - Dogs in heat; confinement, 91.17
 - Prohibited conduct; owner responsible, 91.15
 - Running at large prohibited, 91.16
- Limitation on keeping certain animals; sanitation, 91.02
- Penalty, 91.99

ANNEXATIONS, TSO Table I

BUDGETS

- Increase or decrease of appropriations after approval of ordinance, 33.22
- Preparation and approval of ordinance fixing tax rate; making annual appropriations, 33.21
- Preparation of annual budget estimates, 33.20

BUILDING CODE

- Authority, 150.05
- Building Permits
 - Application for building permit, 150.21
 - Building permit required, 150.20
 - Certificate of occupancy, 150.23
 - Issuance of building permit, 150.22
- Definitions, 150.03
- Effect of adoption on prior ordinance, 150.07
- Effective date, 150.08
- Enforcement
 - Authority; implementation, 150.54
 - Permit revocation, 150.51
 - Right of appeal, 150.53
 - Stop-work order, 150.52
 - Withhold issuance of permits, 150.50
- Investigations and Inspections of Construction Activities
 - General authority to make inspections and investigations, 150.35
 - Inspections by Fire Department, 150.36
- Minimum Construction Standards
 - Adoption of rules by reference, 150.65
 - Lifting devices located within a private residence, 150.66
- Penalty, 150.99
- Purpose, 150.02
- Scope, 150.04
- Severability, 150.06
- Title, 150.01

CAPITAL ASSET THRESHOLD; CLASSIFICATION POLICY

- Capital asset acquisitions, transfers and dispositions, 33.68
- Definition, 33.66
- General, 33.65
- Periodic inventories, 33.69
- Responsibilities of officials, 33.70
- Threshold levels; valuation of capital assets; asset definitions by major category, 33.67

CLERK-TREASURER

- Deputies and employees, 32.04
- Election; term of office, 32.02
- Office space, 32.05
- Powers and duties, 32.03
- Residency requirement, 32.01

CODE CONSTRUCTION

- Application to future ordinances, 10.03
- Construction of code, 10.04
- Errors and omissions, 10.09
- General penalty, 10.99
- Interpretation, 10.02
- Limitation periods, 10.12
- Ordinances unaffected, 10.13
- Ordinances which amend or supplement code, 10.14
- Preservation of penalties, offenses, rights and liabilities, 10.16
- Reasonable time, 10.10
- Reference to offices; name designations, 10.08
- Reference to other sections, 10.07
- Repeal or modification of code section, 10.11
- Rules of interpretation; definitions, 10.05
- Section histories; statutory references, 10.15
- Severability, 10.06
- Title of code, 10.01

CODE ENFORCEMENT OFFICER

- Authority, 32.36
- Position created, 32.35

COMPENSATION OF OFFICERS AND EMPLOYEES, 30.01

COMPREHENSIVE PLAN, 152.01

CONTRACTS, TSO Table IV

COPY COSTS, 35.02

COUNCIL

- Meetings; General Provisions
 - Agenda, 31.018
 - Clerk of Council; tie-breaking vote, 31.021

COUNCIL (Cont'd)

Meetings; General Provisions (Cont'd)

Executive sessions, 31.016

Notice of meetings, 31.017

Open meetings, 31.015

Quorum, 31.020

Record of meetings, 31.019

Meetings; Rules of Procedure

Absence of President, 31.037

Adoption of Robert's Rules of Order, revised, 31.054

Amendments, 31.050

Division of questions, 31.042

Duties of Council members, 31.039

Duties of the President, 31.038

Motion to adjourn, 31.047

Motion to amend, 31.049

Motion to postpone indefinitely, 31.048

Precedence of motion, 31.045

Presiding officer, 31.035

Quorum for conducting business, 31.036

Reconsideration, 31.051

Record of motions, 31.043

Reports, communications, petitions and the like, 31.053

Seconding of motions required, 31.040

Temporary suspension of rules; amendment of rules, 31.055

Undebatable motions and exceptions to order, 31.046

Visitors and petitioners, 31.052

Vote, 31.044

Withdrawal of motions, 31.041

Powers and duties, 31.003

President, 31.004

Residency required, 31.002

Term of office, 31.001

COUNTY'S HAZARD MITIGATION PLAN, 35.01

CREDIT CARDS BY TOWN EMPLOYEES, 33.37

CROSS-CONNECTIONS, see WATER

CRUISING

- Cruising prohibited, 71.36
- Definitions, 71.35
- Penalty, 71.99
- Posting of signs, 71.37

CURFEW, 130.02, 130.99

DISTRICTS FOR TOWN ELECTIONS, 30.02

DOGS

- Dogs in heat; confinement, 91.17
- Penalty, 91.99
- Prohibited conduct; owner responsible, 91.15
- Running at large prohibited, 91.16

DOWNTOWN DESIGN STANDARDS COMMISSION

- Application for certificate of compliance; appeal, 36.18
- Certificate of compliance required, 36.17
- Downtown Design District map, 36.20
- Organization, 36.15
- Powers and duties; conflict of laws, 36.16
- Standards, 36.19

DWELLINGS UNFIT FOR HUMAN HABITATION, 92.05

ECONOMIC DEVELOPMENT PLAN, 35.35

ECONOMIC REVITALIZATION AREAS, TSO Table II

ELECTRONIC MEETING POLICY, 30.04

ENFORCEMENT OF VIOLATIONS, 35.08

ERRORS AND OMISSIONS, 10.09

FAIR HOUSING

- Administrative enforcement, 94.10
- Definitions, 94.02
- Discrimination in residential real estate-related transactions, 94.05
- Discrimination in the provision of brokerage services, 94.06

FAIR HOUSING (Cont'd)

- Discrimination in the sale or rental of housing, 94.04
- Exemptions, 94.09
- Interference, coercion or intimidation, 94.07
- Penalty, 94.99
- Policy statement, 94.01
- Prevention of intimidation in fair housing cases, 94.08
- Unlawful practice, 94.03

FINANCE

- American Rescue Plan Coronavirus Local Fiscal Recovery Fund, 33.50
- Budgets
 - Increase or decrease of appropriations after approval of ordinance, 33.22
 - Preparation and approval of ordinance fixing tax rate; making annual appropriations, 33.21
 - Preparation of annual budget estimates, 33.20
- Capital Asset Threshold; Classification Policy
 - Capital asset acquisitions, transfers and dispositions, 33.68
 - Definition, 33.66
 - General, 33.65
 - Periodic inventories, 33.69
 - Responsibilities of officials, 33.70
 - Threshold levels; valuation of capital assets; asset definitions by major category, 33.67
- Disbursement of Funds
 - Allowance of claims, 33.03
 - Appropriation required, 33.01
 - Claim payments in advance of allowance, 33.06
 - Issue of warrants, 33.02
 - Payment of compensation to officer or employee prior to vacation leave, 33.05
 - Promotion of economic development, 33.08
 - Transfer of funds, 33.07
 - Warrants for payment of claims, 33.04
- Purchasing
 - Purchase of supplies manufactured in the United States, 33.36
 - Purchasing agency, 33.35
 - Use of credit cards by town employees, 33.37

FINANCIAL SOFTWARE SYSTEMS, 35.06

FRANCHISES, TSO Table IV

GARBAGE, see SOLID WASTE

GOLF CARTS

- Definition, 71.15
- Effective date, 71.22
- Enforcement, 71.21
- Exceptions, 71.20
- Liability insurance coverage, 71.19
- Operations and limitations, 71.16
- Penalty, 71.99
- Registration, 71.17
- Slow moving vehicle emblem, 71.18

GRASS

- Grass and yard waste, 93.50
- Grass, weeds and rank vegetation, 92.03

HEALTH AND SANITATION; NUISANCES

- Dwellings unfit for human habitation, 92.05
- Outdoor furnaces, 92.01
- Penalty, 92.99
- Pools of water; accumulated water and liquid, 92.02
- Uncut grass, weeds and rank vegetation, 92.03
- Unreasonably loud and disturbing noise, 92.04

INTERNAL CONTROL POLICY, 30.03

JUNK STORAGE

- Civil action, 90.29
- Definitions, 90.25
- Enforcement, 90.28
- Penalty, 90.99
- Right of entry of Police Department, 90.30
- Unsheltered storage, 90.26
- Written notice, 90.27

MATERIALITY POLICY, 35.09

NIMS ADOPTED, 35.03

NOISE, 92.04

NUISANCES

- Dwellings unfit for human habitation, 92.05
- Outdoor furnaces, 92.01
- Penalty, 92.99
- Pools of water; accumulated water and liquid, 92.02
- Uncut grass, weeds and rank vegetation, 92.03
- Unreasonably loud and disturbing noise, 92.04

ORDINANCE VIOLATIONS BUREAU

- Court costs fee; admitted violations, 34.08
- Denial; exercise of the right to trial, 34.06
- Disposition of civil penalties and costs collected, 34.09
- Duties of Clerk, 34.03
- Establishment, 34.01
- Failure to appear or to satisfy assessed civil penalty; report; prosecution, 34.07
- Right to trial, 34.05
- Schedule of fines, 34.04
- Violations Clerk designated, 34.02

ORDINANCES AND RESOLUTIONS

- Date of adoption; publication, 31.072
- Majority vote; when required, 31.070
- Record of ordinances, 31.073
- Two-thirds vote; when required, 31.071

OUTDOOR FURNACES, 92.01

PARK ADVISORY BOARD, 36.01

PARKING REGULATIONS

- Limited parking, 72.02
- No parking where posted, 72.01
- Other parking restrictions, 72.03
- Parking for persons with physical disability, 72.04
- Penalty, 72.99
- Prohibited parking, Chapter 74 Schedule I

PENALTY FOR CODE, 10.99

PERSONNEL POLICIES ADOPTED BY REFERENCE, 35.07

POLICE CHIEF

- Appointment; compensation, 32.20
- Deputy Police Chiefs; Humane Officer, 32.24
- Powers and duties, 32.22
- Removal from office; discipline, 32.21
- Service as Street Commissioner and Fire Chief, 32.23

POOLS OF WATER; ACCUMULATED WATER AND LIQUID, 92.02

PROJECTILES, 130.01, 130.99

PUBLIC RECORDS, 35.05

PURCHASING

- Purchase of supplies manufactured in the United States, 33.36
- Purchasing agency, 33.35
- Use of credit cards by town employees, 33.37

RANK VEGETATION, 92.03

REAL ESTATE TRANSACTIONS, TSO Table V

REASONABLE TIME, 10.10

REDEVELOPMENT COMMISSION, 36.02

RESOLUTIONS AND ORDINANCES

- Date of adoption; publication, 31.072
- Majority vote; when required, 31.070
- Record of ordinances, 31.073
- Two-thirds vote; when required, 31.071

RULES OF CONSTRUCTION; GENERAL PENALTY

- Application to future ordinances, 10.03
- Construction of code, 10.04
- Errors and omissions, 10.09
- General penalty, 10.99
- Interpretation, 10.02
- Limitation periods, 10.12
- Ordinances unaffected, 10.13
- Ordinances which amend or supplement code, 10.14

RULES OF CONSTRUCTION; GENERAL PENALTY

- Preservation of penalties, offenses, rights and liabilities, 10.16
- Reasonable time, 10.10
- Reference to offices; name designations, 10.08
- Reference to other sections, 10.07
- Repeal or modification of code section, 10.11
- Rules of interpretation; definitions, 10.05
- Section histories; statutory references, 10.15
- Severability, 10.06
- Title of code, 10.01

SEVERABILITY, 10.06**SEWERS**

- Accidental discharges, 52.11
- Building sewers and permits, 52.04
- Compliance with state and federal requirements, 52.12
- Connections to private sewage disposal system, 52.03
- Definitions, 52.01
- Discharges of unlawful waters or wastes, 52.05
- Discharges of unpolluted water; industrial cooling water, 52.07
- Grease, oil and sand interceptors, 52.10
- Impermissible discharge into storm sewer, 52.16
- Measurements, tests and analysis, 52.08
- Penalty, 52.99
- Pretreatment of industrial wastes; maintenance and inspection of facilities, 52.06
- Right of entry, 52.14
- Samples may be used for determining charges, 52.09
- Tampering with; damaging equipment, 52.13
- Unlawful deposits; connection with sanitary sewer required, 52.02
- Violations, 52.15

SIDEWALKS, see STREETS AND SIDEWALKS

SOLICITORS, see TRANSIENT MERCHANTS

SOLID WASTE, 51.01

STOP INTERSECTIONS, Chapter 73 Schedule I

STREETS AND SIDEWALKS

Excavations and Construction

Application and cash deposit, 93.02

Barriers around excavations, 93.04

Opening permit required, 93.01

Restoration of pavement, 93.03

Sidewalk construction, 93.06

Warning lights, 93.05

Grass and Yard Waste, 93.50

Obstructions

Materials on street or sidewalk, 93.22

Street and sidewalk obstruction, 93.21

Unloading on street or sidewalk, 93.20

Penalty, 93.99

Street Trees

Enforcement, 93.38

Tree maintenance and removal, 93.37

Tree planting standards, 93.36

Tree selection, 93.35

SUBDIVISION CONTROL, 153.01

TITLE VI IMPLEMENTATION PLAN, 35.36

TORT CLAIMS AGAINST TOWN

Clerk-Treasurer to receive notice, 35.20

Form and service of notice, 35.21

TOWN COUNCIL

Meetings; General Provisions

Agenda, 31.018

Clerk of Council; tie-breaking vote, 31.021

Executive sessions, 31.016

Notice of meetings, 31.017

Open meetings, 31.015

Quorum, 31.020

Record of meetings, 31.019

Meetings; Rules of Procedure

Absence of President, 31.037

Adoption of Robert's Rules of Order, revised, 31.054

Amendments, 31.050

TOWN COUNCIL (Cont'd)

Meetings; Rules of Procedure (Cont'd)

- Division of questions, 31.042
 - Duties of Council members, 31.039
 - Duties of the President, 31.038
 - Motion to adjourn, 31.047
 - Motion to amend, 31.049
 - Motion to postpone indefinitely, 31.048
 - Precedence of motion, 31.045
 - Presiding officer, 31.035
 - Quorum for conducting business, 31.036
 - Reconsideration, 31.051
 - Record of motions, 31.043
 - Reports, communications, petitions and the like, 31.053
 - Seconding of motions required, 31.040
 - Temporary suspension of rules; amendment of rules, 31.055
 - Undebatable motions and exceptions to order, 31.046
 - Visitors and petitioners, 31.052
 - Vote, 31.044
 - Withdrawal of motions, 31.041
- Powers and duties, 31.003
- President, 31.004
- Residency required, 31.002
- Term of office, 31.001

TOWN LABOR, 50.01

TRAFFIC REGULATIONS

Cruising

- Cruising prohibited, 71.36
- Definitions, 71.35
- Posting of signs, 71.37

Definitions, 70.01

Golf Carts

- Definition, 71.15
- Effective date, 71.22
- Enforcement, 71.21
- Exceptions, 71.20
- Liability insurance coverage, 71.19
- Operations and limitations, 71.16
- Registration, 71.17
- Slow moving vehicle emblem, 71.18

TRAFFIC REGULATIONS (Cont'd)

- One-way streets, 71.03
- Penalty, 70.99, 71.99
- Stop intersections, 71.02
- Traffic-Control Devices
 - Establishment and maintenance of traffic-control devices, 70.15
 - Interference with signals, 70.17
 - Obedience to signals, 70.16
 - Unauthorized signals or markings, 70.18
- Trucks prohibited on certain streets, 71.01

TRANSIENT MERCHANTS

- Application, 110.04
- Definition, 110.01
- Issuance; possession; surrender, 110.08
- License fee, 110.06
- License required, 110.02
- Obtaining license; where to apply, 110.03
- Penalty, 110.99
- Photographing, fingerprinting and criminal records check, 110.05
- Term of license, 110.07
- Time of operation, 110.09

TRASH, see SOLID WASTE

TRAVEL POLICY, 35.04

TREES

- Enforcement, 93.38
- Penalty, 93.99
- Tree maintenance and removal, 93.37
- Tree planting standards, 93.36
- Tree selection, 93.35

UNSAFE BUILDINGS

- Adoption of state law by reference, 151.04
- Authority, 151.05
- Costs, 151.10
- Definitions, 151.01
- Emergency orders, 151.08
- Hearing and review, 151.07

UNSAFE BUILDINGS (Cont'd)

- Inspection warrants, 151.13
- Manners of performance, 151.09
- No work without permission, 151.12
- Order and notice, 151.06
- Penalty, 151.99
- Public nuisance, 151.03
- Title, 151.02
- Unsafe Building Fund, 151.11
- Violations, 151.14

UTILITY RATES AND CHARGES

- Disconnection billing, 51.03
- Penalty, 51.99
- Solid waste; collection and disposal charges, 51.01
- Water connections; rates and charges, 51.02

VACATIONS, TSO Table III

WATER

- Cross-connections prohibited, 53.02
- Definition, 53.01
- Inspection; right of entry, 53.03
- Penalty, 53.99

WEEDS, 92.03

YARD WASTE, 93.50

ZONING, 154.01